

Singlepoint Risk Manager is designed to help you analyse, track and record 'risk' as it exists in various areas of your business, not just the obvious places such as Health and Safety, but into virtually any process or department. This is particularly useful with the heavy focus being put on risk in ISO 9001:2015. The intent of this module is to give you a tool that enables you to carefully, clearly and logically define risk and relate the associated risk to the areas of the business in question, whilst automatically generating a full audit trail and history.



Singlepoint Risk Manager is fully integrated into the rest of the suite of Singlepoint modules and of course has been built on the Singlepoint Business Process Management design platform, which means we have immense flexibility to take the basic tool and adapt it to the exact way that your business works.

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Detailed Risk Assessment Interface

You can conduct formal Risk Assessment on any subject matter, job, process, activity etc.

Risk Assessment	Version Control	Supporting Document(s)												
Activity Name: <input type="text" value="Working at Height"/>	RA Ref: <input type="text" value="Hol0001"/>													
SSOW to be developed? <input checked="" type="checkbox"/>	Related Documents: <input type="text" value="PTW on DMS"/>													
Date Created: <input type="text" value="08/06/2016"/>	Date Amended: <input type="text" value="08/06/2016"/>													
Date for Review: <input type="text" value="08/06/2017"/>	Date for Reminder: <input type="text" value="08/05/2017"/>													
Risk assessment prepared by														
Work Area: <input type="text" value="Holborn"/>														
Risk Assessment team names:														
<table border="1"> <thead> <tr> <th>Full Name</th> <th></th> </tr> </thead> <tbody> <tr> <td>John Smith</td> <td>Delete</td> </tr> <tr> <td>Bill Jones</td> <td>Delete</td> </tr> </tbody> </table>			Full Name		John Smith	Delete	Bill Jones	Delete						
Full Name														
John Smith	Delete													
Bill Jones	Delete													
Who may be harmed?														
<table border="1"> <thead> <tr> <th>Name</th> <th></th> </tr> </thead> <tbody> <tr> <td>Employees</td> <td>Delete</td> </tr> <tr> <td>Contractors</td> <td>Delete</td> </tr> <tr> <td>Service Engineers</td> <td>Delete</td> </tr> <tr> <td>Visitors / Public</td> <td>Delete</td> </tr> <tr> <td>Young Persons</td> <td>Delete</td> </tr> </tbody> </table>			Name		Employees	Delete	Contractors	Delete	Service Engineers	Delete	Visitors / Public	Delete	Young Persons	Delete
Name														
Employees	Delete													
Contractors	Delete													
Service Engineers	Delete													
Visitors / Public	Delete													
Young Persons	Delete													
Other- Please specify: <input type="text" value="Dropping equipment of parts"/>														

Comprehensive Assessment Process

Haz No	Activity	Hazard / Risk	Consequence	Risk Ranking Prior to Control Measures			Control Measures	Risk Ranking After Control Measures				
				Likelihood (L)	Severity (S)	LxS		Likelihood (L)	Severity (S)	RR After to CH LxS		
1	Movement of ladder to location	Slip trip or fall	Injury to body	3	3	9	Clear walkway segregation SSOW supported during moving	1	3	3	Edit	Delete
2	Erecting ladder	Uneven floor	ladder moving resulting in a fall	3	5	15	selection of suitable work area prepared correctly	1	5	5	Edit	Delete
3	undertaking work	lose of concentration	Fall	4	5	20	Regular breaks consider a working platform if work exceeds 5mins	1	5	5	Edit	Delete

Tasks:

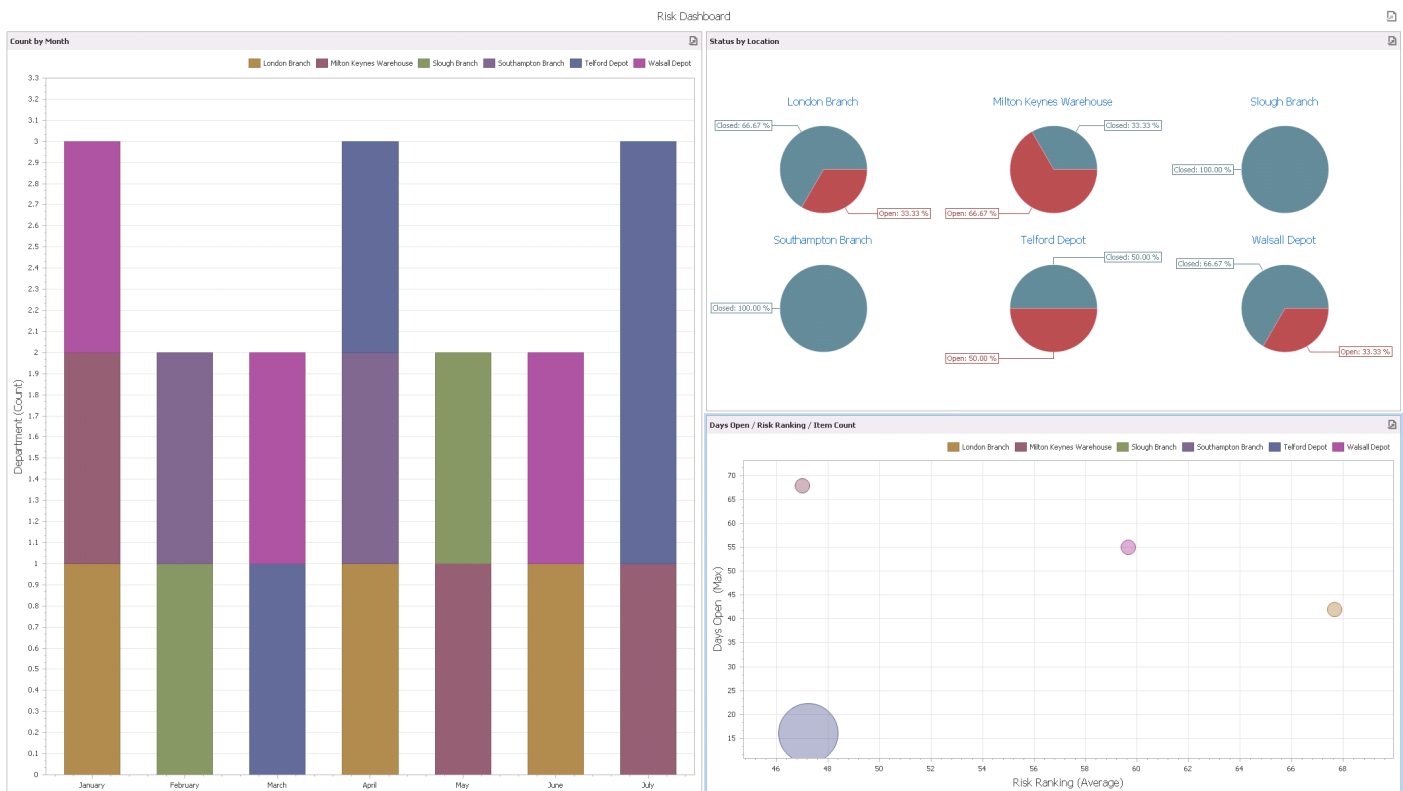
Using a 'Likelihood' (L) x 'Severity' (S) formula we generate a risk ranking, to which you can apply control measures in order to reduce the risk to an acceptable level.

From here, the system will individually record hazards and risks and allow you to assign tasks and actions aimed at reducing and managing the risk. All actions, data and results are recorded, along with a full audit trail.

Risk Hazards	Risk Assessment Actions												
Hazard No: <input type="text" value="3"/> Activity: <input type="text" value="undertaking work"/> Hazard / Risk: <input type="text" value="loss of concentration"/> Consequence: <input type="text" value="Fall"/> Risk Ranking Prior to Control Measures: L: <input type="text" value="4"/> S: <input type="text" value="5"/> L x S: <input type="text" value="20"/> Control Measures: <input type="text" value="Regular breaks consider a working platform if work exceeds 5mins"/>	Haz No: <input type="text" value="3"/> Activity: <input type="text" value="undertaking work"/> Action By: <input type="text" value="Adam Kane"/> Task Status: <input type="text" value="New"/> Target Date: <input type="text" value="09/06/2016"/> Completed Date: <input type="text" value="12/06/2016"/> Task Details: <input type="text" value="to develop a SSOW incorporating work methodology and risks. Brief this fully to all operatives, explaining risks"/> Task Comments: <table border="1"> <thead> <tr> <th>RISK Task Log Comments</th> <th>Entered By</th> <th>Date Entered</th> </tr> </thead> <tbody> <tr> <td colspan="3">There are no items</td> </tr> </tbody> </table> Supporting Docs: <table border="1"> <thead> <tr> <th>Filename</th> <th>Upload Date</th> <th>Uploaded By</th> </tr> </thead> <tbody> <tr> <td colspan="3">There are no items</td> </tr> </tbody> </table>	RISK Task Log Comments	Entered By	Date Entered	There are no items			Filename	Upload Date	Uploaded By	There are no items		
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Singlepoint Risk Manager is integrated into Singlepoint Radar for instant dashboard and management reports. Radar is extremely flexible and allows you to report on any aspect of the data being collected and managed within the module. Dashboards and reports can be designed to give different views of data to different data users and can be exported into other formats such as Excel for further manipulation.



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